



**Special Olympics**  
**Delaware**

To: Special Olympics Delaware - Volunteer Coordinator

Date: \_\_\_/\_\_\_/\_\_\_

This is a reference letter for \_\_\_\_\_ who is applying for a  
(Applicant)  
volunteer position with Special Olympics Delaware.

I have known \_\_\_\_\_ for \_\_\_\_\_  
(Applicant) (length of time)

in my capacity as a \_\_\_\_\_ at  
(your title, role, knowledge of applicant)

\_\_\_\_\_. Based on my interaction  
(Organization's Name, Where you know from)

with this person, I believe that she / he would make a good candidate for a  
volunteer with your organization.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Please provide your contact information below:

Print Name: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

*Please add any additional comments that you care to share on the back of this form.*